SETTING UP SCAN TO NETWORK FOLDER ON OKI ES8460/ES8462

1 - OPTAIN THE IP ADDRESS OF YOUR COPIER

ON THE COPIER

PRESS THE SETUP BUTTON

THEN VIEW INFORMATION

THEN NETWORK

NOTE THE IPV4 ADDRESS

2 - OPEN UP YOUR WEB BROWSER (MUST BE FROM A PC THAT IS CONNECTED TO THE SAME NETWORK) AND TYPE THE IP ADDRESS INTO THE ADDRESS BAR
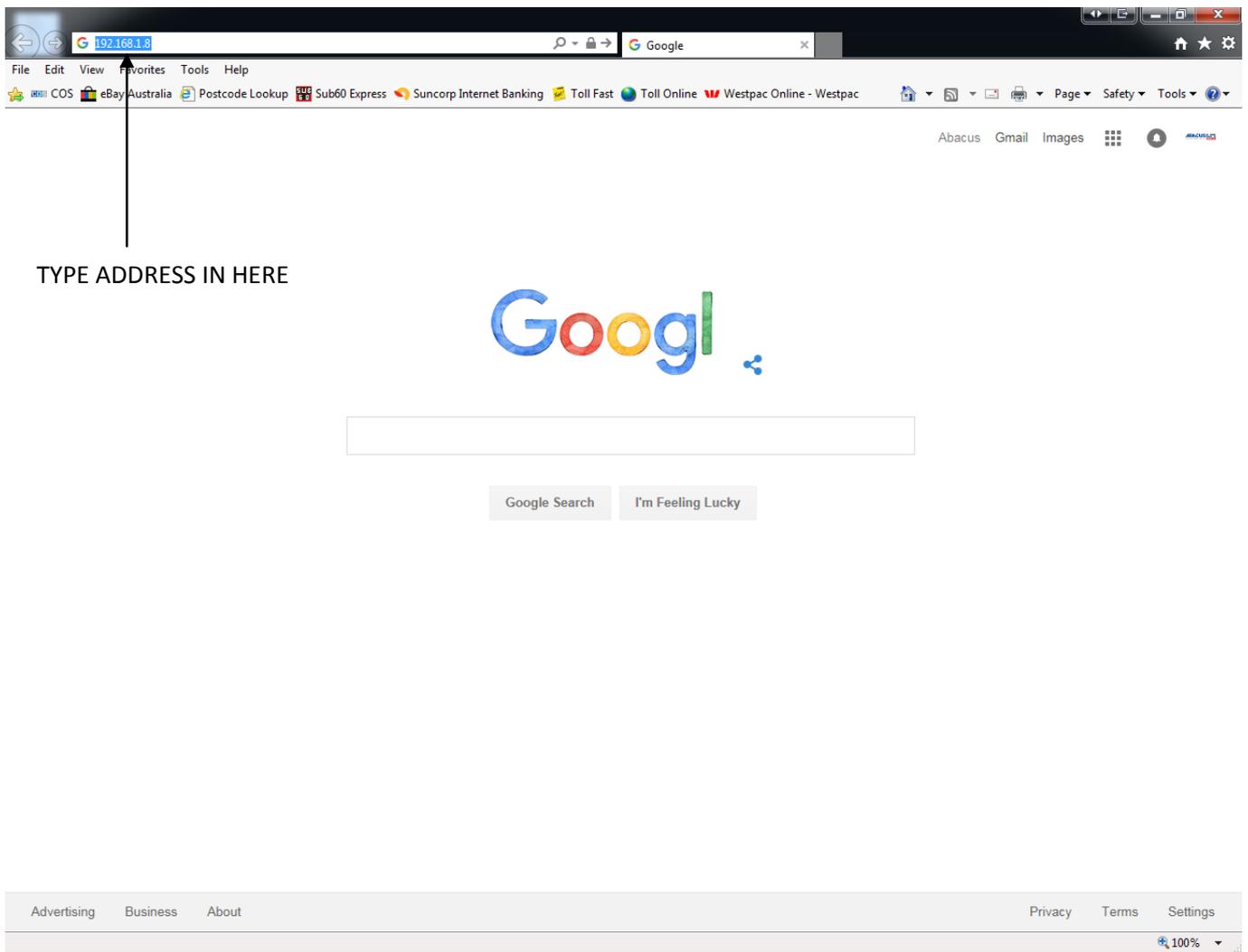
TYPE ADDRESS IN HERE

3 - YOU WILL NOW SEE THE FOLLOWING SCREEN
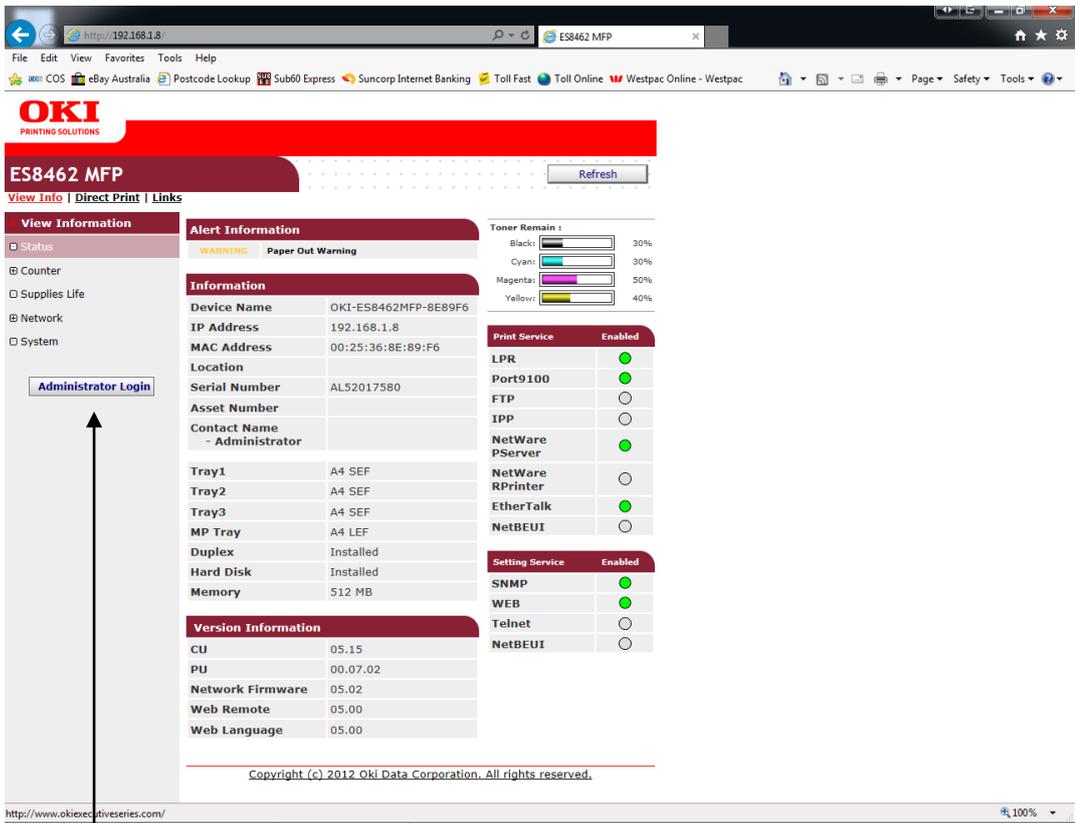
4 - CLICK ON THE ADMINISTRATOR LOGIN

5 - ENTER THE USERNAME AND PASSWORD (default settings are username: admin password: aaaaaa) AND CLICK OK

6 - IF THIS SCREEN APPEARS SCROLL DOWN AND CLICK SKIP OTHERWISE PROCEED TO NEXT STEP
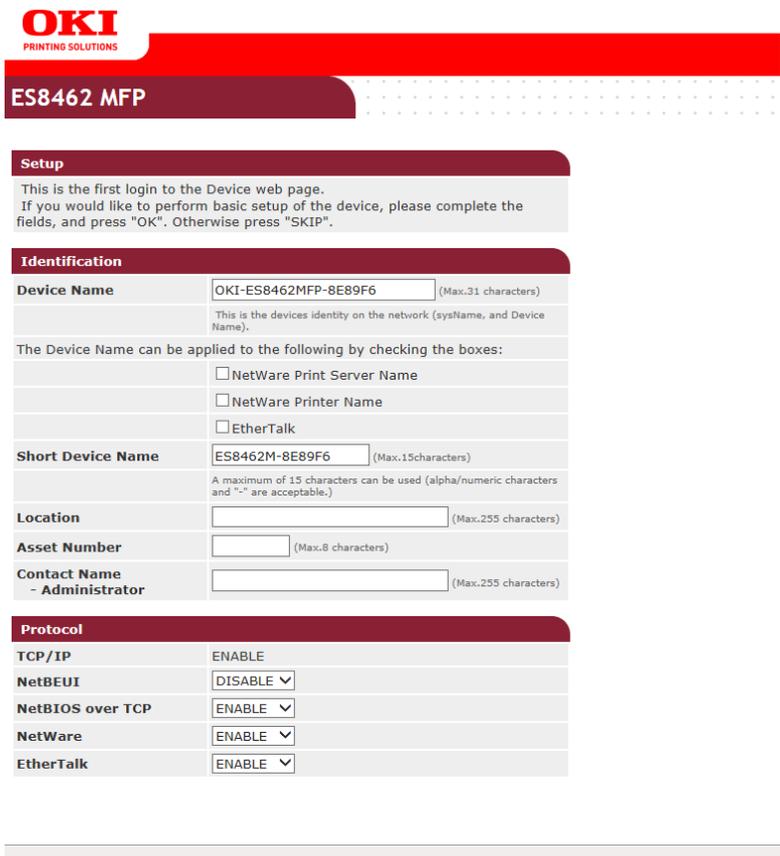
7 - CLICK ON PROFILE

OKI PRINTING SOLUTIONS

ES8462 MFP

[Refresh]   [Status Window]

View Info | Reports | Paper Setup | Profile | Admin Setup | Job List | Direct Print | Transmission Settings | Links

View Information

- ▣ Status
- ⊞ Counter
- ▢ Supplies Life
- ▢ Usage Report
- ⊞ Network
- ▢ System

Alert Information

WARNING   Paper Out Warning

Information

Device Name	OKI-ES8462MFP-8E89F6
IP Address	192.168.1.8
MAC Address	00:25:36:8E:89:F6
Location	
Serial Number	AL52017580
Asset Number	
Contact Name – Administrator	
Tray1	A4 SEF
Tray2	A4 SEF
Tray3	A4 SEF
MP Tray	A4 LEF
Duplex	Installed
Hard Disk	Installed
Memory	512 MB

Version Information

CU	05.15
PU	00.07.02
Network Firmware	05.02
Web Remote	05.00
Web Language	05.00

Toner Remain :

Black:	30%
Cyan:	30%
Magenta:	50%
Yellow:	40%

Print Service	Enabled
LPR	●
Port9100	●
FTP	○
IPP	○
NetWare PServer	●
NetWare RPrinter	○
EtherTalk	●
NetBEUI	○

Setting Service	Enabled
SNMP	●
WEB	●
Telnet	○
NetBEUI	○

8 - THE FOLLOWING BOX WILL NOW APPEAR - CLICK ON NEW

OKI PRINTING SOLUTIONS

ES8462 MFP

View Info | Reports | Paper Setup | Profile | Admin Setup | Job List | Direct Print | Transmission Settings | Links

Profile

- ▣ Profile

Profile

[New]   [Delete]   [Edit]

Profile List:

| Profile Counter | 0 / 50 |

ES8462 MFP - Internet Explorer

http://192.168.1.8/profileadd.htm

Profile Settings

Profile Name		(Max.16 characters)
Protocol	CIFS	
Target URL		(Max.144 characters) Example: \\TESTCOMPUTER\TEST
Port No.	445	(1-65535)
User Name		(Max.32 characters)
Password		(Max.32 characters)
CIFS character set	UTF-16	
Encode Communication	None	
File Name		(Max.64 characters) Example: Image#n. The sequential number is given to the place of "#n". Image#d. Date is given to the place of "#d".
Doc. Type	Text&Photo	
Back and Show-Thru Removal	AUTO	
Density	0	
Resolution	200 dpi	
Scan Size	AUTO	
Contrast	0	
Hue	0	
Saturation	0	
Grayscale	OFF	

9 - ENTER A PROFILE NAME ie. Scan to Desktop

10 - ENTER THE DESTINATION IN THE FOLLOWING FORMAT

\\'FRONTDESK'\'SCANS'

'FRONTDESK' = COMPUTER NAME

'SCANS' = SHARE NAME

11 - ENTER A USERNAME AND PASSWORD (if none is required use Guest as the username and leave password blank)

12 - ENTER A DEFAULT FILE NAME FORMAT IF UNSURE USE

DOCUMENT#N

13 - SCROLL DOWN AND CLICK SUBMIT