SETTING UP SCAN TO EMAIL ON SHARP COPIERS

1 - OPTAIN THE IP ADDRESS OF YOUR COPIER

PRESS THE SETTINGS BUTTON

THEN LIST PRINT (USER)

THEN PRINTER TEST PAGE

THEN NIC PAGE

YOU WILL GET A PRINT OUT AND YOU NEED THE IP ADDRESS UNDER THE TCP/IP SECTION

2 - OPEN UP YOUR WEB BROWSER (MUST BE FROM A PC THAT IS CONNECTED TO THE SAME NETWORK) AND TYPE THE IP ADDRESS INTO THE ADDRESS BAR
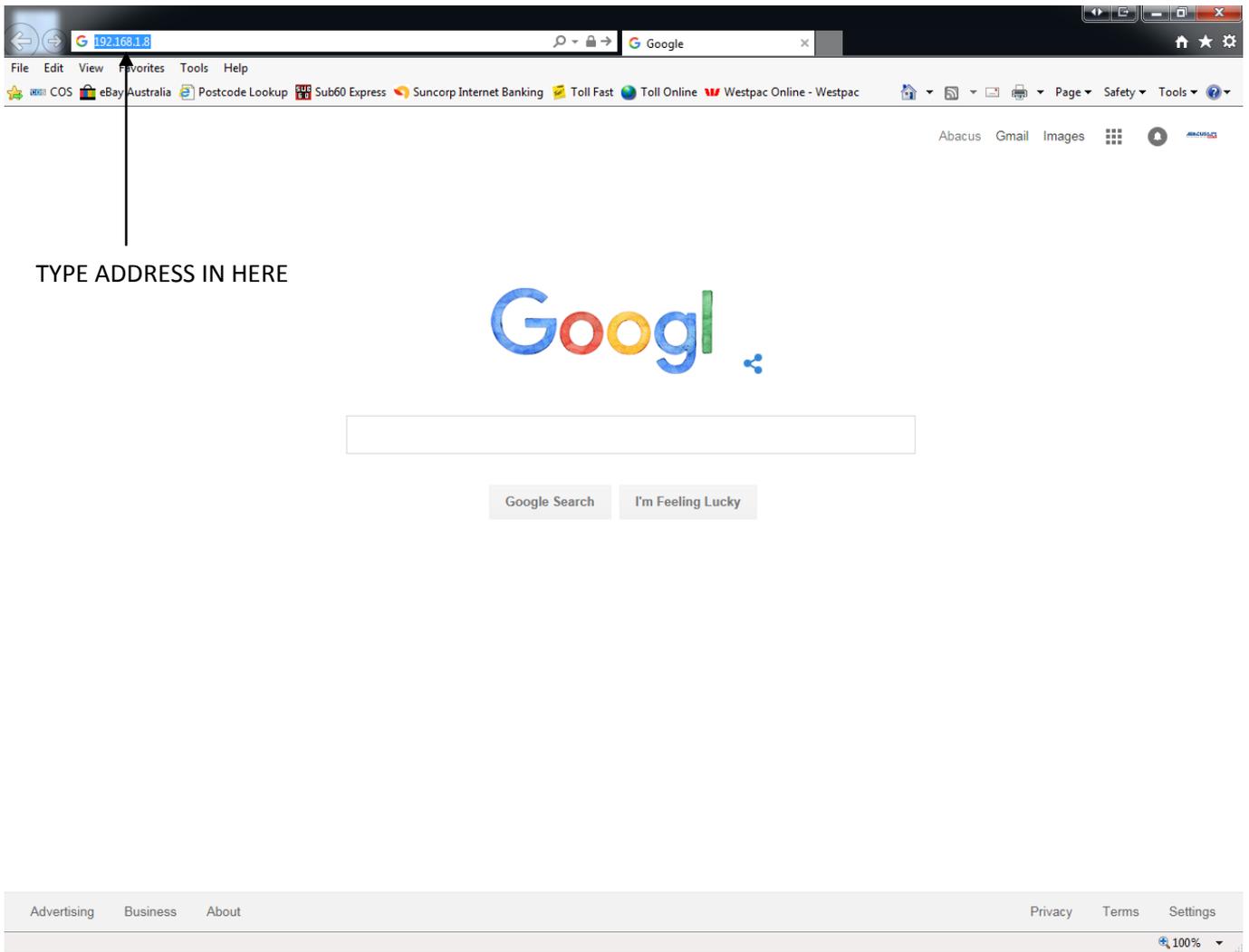
TYPE ADDRESS IN HERE

3 - YOU WILL NOW SEE A SCREEN SIMILAR TO THE FOLLOWING
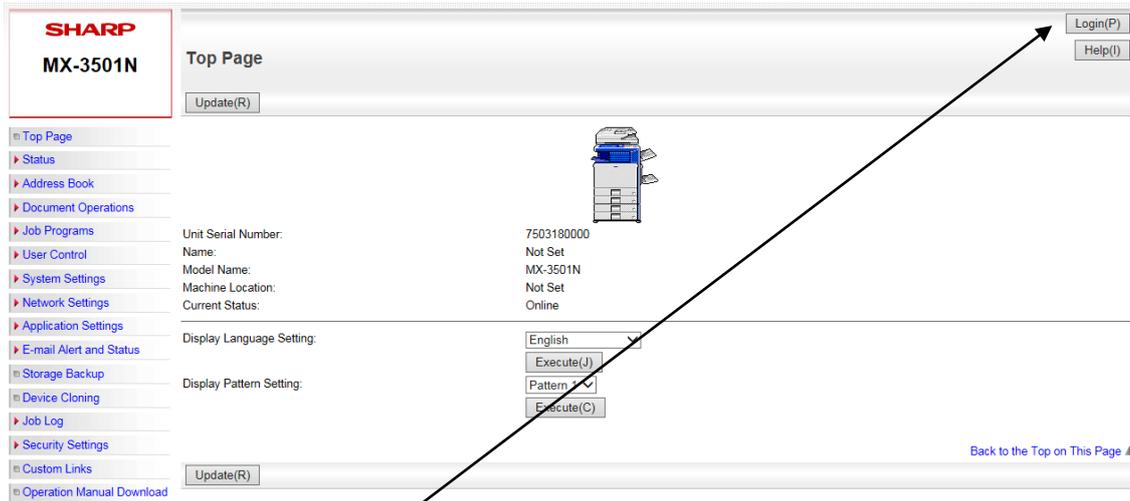
4 - CLICK ON THE LOGIN BUTTON (default password is admin)

5 - CLICK ON NETWORK SETTINGS
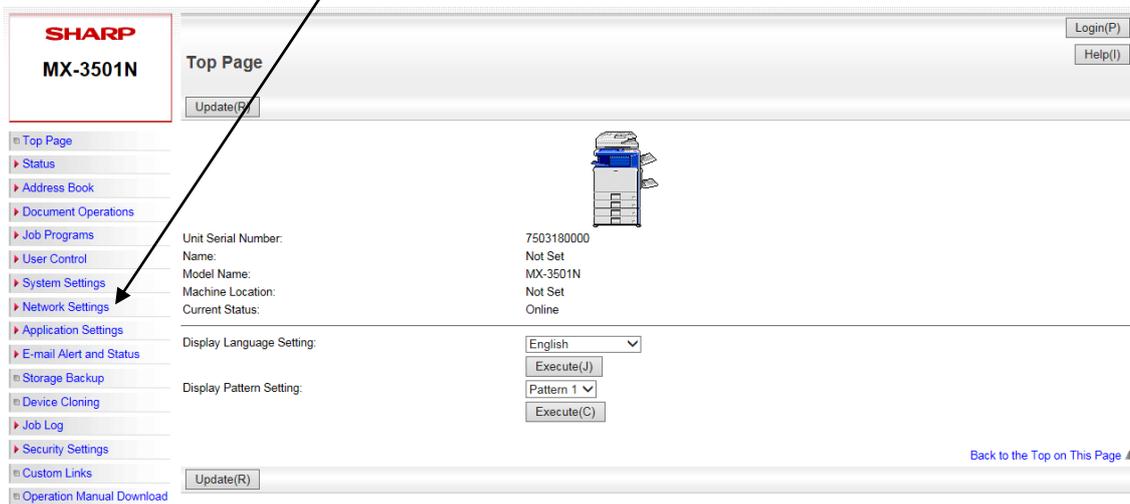
6 - CLICK ON SERVICES SETTINGS
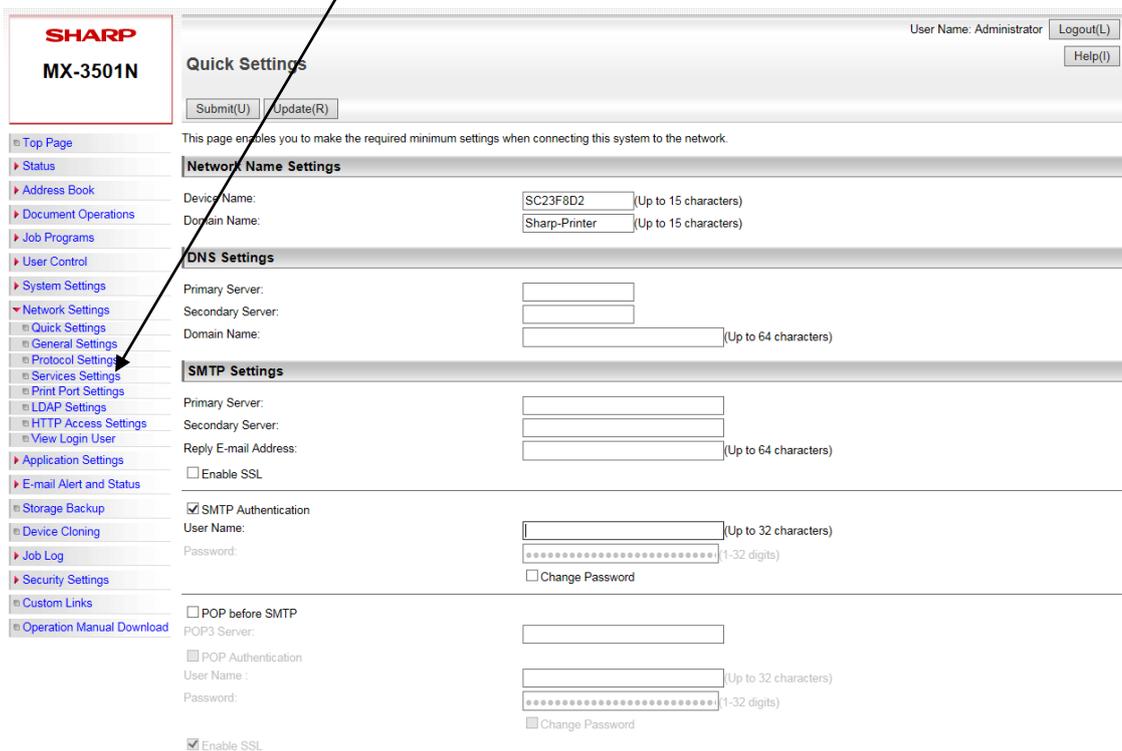
7 - CLICK ON SMTP

SHARP
MX-3501N

Services Settings

Help(I)

Update(R)

| WINS | SMTP | SNMP |
| Kerberos | SNTP | mDNS | DNS |

Submit(U)

DNS Settings

Primary Server:

Secondary Server:

Timeout: 20 seconds(0-60)

Domain Name: (Up to 64 characters)

Submit(U)

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Update(R)

Navigation (left menu):
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8 - ENTER IN YOUR DETAILS IN THE FOLLOWING BOXES

SHARP
MX-3501N

User Name: Administrator Logout(L)

Services Settings

Help(I)

Update(R)

| WINS | SMTP | SNMP |
| Kerberos | SNTP | mDNS | DNS |

Submit(U)

SMTP Settings

Primary Server:

Secondary Server:

Port Number: 25 (0-65535)

Timeout: 20 seconds(0-60)

Reply E-mail Address: (Up to 64 characters)

☐ Enable SSL

☐ SMTP Authentication

User Name: (Up to 32 characters)

Password: •••••••••••••••••••••••••••••(1-32 digits)

☐ Change Password

☐ POP before SMTP

POP3 Server:

Port Number: 995 (0-65535)

☐ POP Authentication

User Name : (Up to 32 characters)

Password: •••••••••••••••••••••••••••••(1-32 digits)

☐ Change Password

☑ Enable SSL

Connection Test: Execute(J)

MAIL SERVER ADDRESS ie. mail.bigpond.com

ADDRESS OF COPIER - THIS WILL BE THE NAME OF WHO THE EMAIL COMES FROM - DOESN'T NEED TO ALWAYS BE A VALID ADDRESS

CLICK THIS IF YOU REQUIRE THE COPIER TO AUTHENTICATE WITH A USERNAME AND PASSWORD AND ENTER THE DETAILS IN THE USERNAME AND PASSWORD BOX - YOU WILL NEED TO CLICK THE CHANGE PASSWORD BOX TO BE ABLE TO ENTER A PASSWORD

SHARP

MX-3501N

User Name: Administrator Logout(L)

Help(I)

Services Settings

Update(R)

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| WINS | SMTP | SNMP |
| Kerberos | SNTP | mDNS | DNS |

Submit(U)

SMTP Settings

Primary Server: 211.29.132.250
Secondary Server:
Port Number: 25   (0-65535)
Timeout: 20   seconds(0-60)
Reply E-mail Address: rentalcopier@abacus.com.au   (Up to 64 characters)
☐ Enable SSL

☑ SMTP Authentication
User Name: sarah_pw00   (Up to 32 characters)
Password: •••••••••••••••••••••••••••• (1-32 digits)
                          ☐ Change Password

☐ POP before SMTP
POP3 Server:
Port Number: 995   (0-65535)
☐ POP Authentication
User Name :   (Up to 32 characters)
Password: •••••••••••••••••••••••••••• (1-32 digits)
                          ☐ Change Password
☑ Enable SSL

Connection Test: Execute(J)

9 - ONCE YOU HAVE ENTERED YOUR DETAILS CLICK EXECUTE TO PERFORM A TEST

10 - IF IT SUCCESSFUL CLICK THE SUBMIT BUTTON TO SAVE THE SETTINGS